

**Meeting of the TIARA Steering Committee**  
**7/2/2013 (CERN, Geneva)**

The meeting will start Thursday February 7<sup>th</sup> at 10:00am and should end at 17:00 at the latest. The venue of the meeting is the room [60/2-023](#) at CERN.

If you don't already have a CERN badge to enter CERN, Nathalie Gouriou ([Nathalie.gouriou@cern.ch](mailto:Nathalie.gouriou@cern.ch)) can take care of requesting one for you. **Please inform her directly that you need a badge.** You will then get it at the entrance (building 33) when arriving at CERN.

It is very important to be present at the meeting. However an audio connection will also be foreseen to allow for last minutes unforeseen difficulties.

**Number to call +41 22 767 7000**

**Conference reference: TIARA**

**Reservation name: Aleksan**

**Draft Agenda**

Start of meeting

- 10:00**    **Welcome (R. Aleksan)**
  
- 10:05**    **Approval of agenda (All)**
  
- 10:10**    **Approval of Minutes (All)**
  
- 10:15**    **General information from the coordinator (R. Aleksan)**
  - *Status deliverables and milestones*
  - *Follow up of Mid-Term report (scientific & financial)*
  - *Discussion (All)*
  
- 10:35**    **Status report from WP coordinators**
  - *Technical WPs (20mn each)*
    - *WP6 Y. Papaphilippou)*
    - *WP7 (K. Long)*
    - *WP8 (M. Biagini)*
    - *WP9 (S. Bousson)*
  - *Organizational WPs (20mn each)*
    - *WP3 (A. Unnervik)*
    - *WP4 (P. Pierini)*
  - *Discussion (All)*
  
- 12:30**    **Lunch**
  
- 14:00**    **Status report from WP coordinators (cont'd)**
  - *Organizational WPs (20mn each) (cont'd)*
    - *WP5 (P. Burrows)*
    - *WP2 (R. Aleksan)*
  - *Discussion (All)*

- 15:00**    **CDO (C. Tanguy)**
- *Web site*
  - *Documentation database*
  - *Status of brochure and related website*
  - *Newsletter*
  - ...
- 15:30**    **Relation with industry**
- *Feedback from Dec 4-5 workshop (A. Unnervik)*
  - *Status of the Industry next workshop (A. Unnervik)*
- 15:50**    **AOB**
- *European Strategy Statements and follow up (R. Aleksan)*
    - *Discussion (All)*
  - *Next SC meeting*
  - ...
- 16:40**    **Adjourn**