

Meeting of the TIARA Work Package Leaders
5/10/2009 ([CERN](#), Geneva)

The meeting will start Monday October 5th at 11:30am and should end at 15:30 at the latest. The venue of the meeting is **the building [60 room 5-012](#) (5th floor in the main building)**. Vedrana Zorica (Vedrana.Zorica@cern.ch) will take care of the access in CERN for the members who do not have already a badge.

Please contact her directly to request a visitor badge if you need one.

Although it is very important to be present at CERN, audio connection will also be possible, in case some of you have a last minute duty preventing them to come to CERN

Number to call +41 22 767 7000

Conference reference: TIARA

Reservation name: Aleksan

11:00 Coffee/Tea/refreshments will be served before the start of the meeting

Draft Agenda

11:30 Welcome

11:35 Approval of agenda

11:40 General information about TIARA

- *CERN Council*
- *FP7 Call (guidelines, deadline...)*

12:00 TIARA structure and work plan

- *General organization*
- *WP breakdown*

12:30 Work Packages

- *Objectives*
- *WP leaders, deputies and participants*
- *General rules for writing the WP sections*
- *Preliminary ideas of the work plan presented by the WP leaders (work plan, deliverables, milestones, Gantt chart)*
- *Interconnection between WP*

13:30 Lunch Break

14:30 Delivery of the TIARA PP proposal

- *Milestones and schedule*

15:15 AOB

- *Website*
- *...*

15:30 Adjourn