

Meeting of the TIARA Preparation Board
2/11/2009 ([CERN](#), Geneva)

The meeting will start Monday November 2nd at 11:15am and should end at 17:30 at the latest. The venue of the meeting is the [Room B](#) (1st floor in the main building, near the council room).

Marika Flygar (Marika.Flygar@cern.ch) will take care of the access in CERN for the TPB members who do not have already a badge.

Please contact her directly to request a visitor badge if you need one.

Although it is very important to be present at CERN, audio connection will also be possible, in case some of you have a last minute duty preventing them to come to CERN

Number to call +41 22 767 7000

Conference reference: TIARA

Reservation name: Aleksan

Draft Agenda

10:45 Coffee/Tea/refreshments will be served before the start of the meeting

Start of meeting

11:15 Welcome (R. Aleksan)

11:20 Approval of agenda (All)

11:25 Approval of the minutes of September 2nd TPB meeting

11:30 General information (R. Aleksan)

- *General structure of TIARA-PP (including TIARA committees)*
- *Proposal preparation schedule and costing rules*
- *List of participant contacts*
- *TIARA partners (Participants and Associates, descriptions)*
- *Support letters from funding agencies and Ministries*

11:50 Presentation of WP work plan (task breakdown, deliverables, milestones)

- *11:45: WP1 (10mn) + discussion (10mn)*
- *12:05: WP3 (10mn) + discussion (10mn)*

12:30 Lunch (kindly offered by CERN DG in the GlassBox in restaurant 1)

14:00 Presentation of WP work plan (cont'd)

- *14:00: WP7 (10mn) + discussion (10mn)*
- *14:20: WP8 (10mn) + discussion (10mn)*
- *14:40: WP9 (10mn) + discussion (10mn)*
- *15:00: WP10 (10mn) + discussion (10mn)*
- *15:20: WP4 (10mn) + discussion (10mn)*
- *15:40: WP5 (10mn) + discussion (10mn)*

- *16:00: WP6 (10mn) + discussion (10mn)*
- *16:20: WP2 (10mn) + discussion (15mn)*

16:45 *Discussion and Decision (All)*

17:15 AOB

17:30 Adjourn