

**Meeting of the TIARA Steering Committee**  
**11/01/2011 ([CERN](http://cern.ch), Geneva)**

The meeting will start Tuesday January 11<sup>th</sup> at 10:00am and should end at 17:00 at the latest. The venue of the meeting is the Salle B on 1<sup>st</sup> floor in the main building (near the council chamber).

Merethe Morer-Olafsen ([Merethe.Olafsen@cern.ch](mailto:Merethe.Olafsen@cern.ch)) will take care of the access in CERN for the SC members who do not have already a badge.

**Please contact her directly to request a visitor badge if you need one.**

Although it is very much preferable to be present at CERN, audio connection will also be possible, in case some of you have a last minute duty preventing them to come to CERN

**Number to call +41 22 767 7000**

**Conference reference: TIARA**

**Reservation name: Aleksan**

**Draft Agenda**

Start of meeting

- 10:00     Welcome (R. Aleksan)**
- 10:05     Approval of agenda (All)**
- 10:10     General information (R. Aleksan)**
  - *Grant Agreement*
  - *Funding issues*
  - *Project Office news (WP1)*
  - *Deliverables and milestones*
  - *Discussion (All)*
- 10:40     Status report from WP coordinators**
  - *Technical WPs (10mn each)*
    - *WP6 (E. Jensen)*
    - *WP7 (K. Long)*
    - *WP8 (S. Gallo)*
    - *WP9 (S. Bousson)*
  - *Discussion (All)*
- 12:30     Lunch**
- 14:00     Status report from WP coordinators (cont'd)**
  - *Organizational WPs (10mn each)*
    - *WP2 (R. Aleksan)*
    - *WP3 (A. Unnervik)*
    - *WP4 (J.-P. Koutchouk)*
    - *WP5 (P. Burrows)*
  - *Discussion (All)*
- 14:50     Documentation/Publication**

- *Discussion (All)*

**15:10**     **Kickoff meeting (All)**

- *Organization matters (Rooms, Web site, registration...)*
- *Agenda*

**16:00**     **AOB**

- *Next SC meeting*
- ...

**16:30**     **Adjourn**