

Meeting of the TIARA Steering Committee
21/5/2013 (CERN, Geneva)

The meeting will start Tuesday May 21st at 10:30am and should end at 17:00 at the latest. The venue of the meeting is the room [4/3-001](#) at CERN.

If you don't already have a CERN badge to enter CERN, Nathalie Gouriou (Nathalie.gouriou@cern.ch) can take care of requesting one for you. **Please inform her directly that you need a badge.** You will then get it at the entrance (building 33) when arriving at CERN.

It is very important to be present at the meeting. However an audio connection will also be foreseen to allow for last minutes unforeseen difficulties.

Number to call +41 22 767 7000

Conference reference: TIARA

Reservation name: Aleksan

Draft Agenda

Start of meeting

- 10:30** **Welcome (R. Aleksan)**

- 10:35** **Approval of agenda (All)**

- 10:40** **Approval of Minutes (All)**

- 10:45** **General information from the coordinator (R. Aleksan)**
 - *Status deliverables and milestones*
 - *Financial follow up*
 - *Biannual Report*
 - *Governing Council meeting*
 - *Discussion (All)*

- 11:05** **Status report from WP coordinators**
 - *Technical and Organizational WPs (20mn each)*
 - *WP6 Y. Papaphilippou*
 - *WP7 (K. Long)*
 - *WP9 (S. Bousson)*
 - *WP3 (A. Unnervik)*
 - *Discussion (All)*

- 12:30** **Lunch**

- 14:00** **Status report from WP coordinators (cont'd)**
 - *Organizational and Technical WPs (20mn each) (cont'd)*
 - *WP8 (M. Biagini)*
 - *WP4 (P. Pierini)*
 - *WP5 (P. Burrows)*
 - *WP2 (R. Aleksan)*
 - *Discussion (All)*

15:30 **CDO (C. Tanguy)**

- *Web site*
- *Documentation database*
- *Status of brochure and related website*
- *Newsletter*
- ...

15:55 **Relation with industry**

- *June 17-19 workshop in Uppsala (A. Unnervik)*

16:10 **AOB**

- *Next SC meeting*
- ...

16:40 **Adjourn**