

# TIARA WP4 Meeting

Laboratorio LASA, Via Fratelli Cervi, 201, 20090 Segrate (MI)

Meeting start at 10:00 and ends at 17:00 at latest

I can provide a Webex connection for those not planning to attend. Please inform me.

## Draft Agenda

### 10:00 *Review of the overall WP4 workplan*

As there has been some turnover in the institutional representative, it seems a sensible idea to briefly review together the overall workplan

Welcome and presentation of new representatives

### 10:30 *Post-Release discussion on Deliverable 4.1, covering the following:*

Round of table of comments

Agreement on regular updates during the TIARA-PP program

How often and in what form

If we do it we will prepare for the final deliverable 4.3 TTR

Article on the EuCARD-TIARA-EUROnu-HiLumi newsletter

### 11:30 *Preparation of common work with WP3*

Summary of the status of Infrastructure Survey Report in WP3

How D4.1 was used to fulfill 3.4.1 ICR (“Identify Critical Requirements”)

Provide input to 3.2.1 CMLIN

this means ranking our KTI according to short/medium/long term

Joint WP3+WP4 sessions for the Madrid Meeting

### 12:00 *Lunch*

### 13:30 *Short Lab visit (if interested, or start session earlier)*

### 14:00 *Startup of Task 4.2 Methodology for initiating, costing and implementing R&D Projects*

Review of the Workpackage task.

Review of WP2 status and need of WP4 inputs from Task 4.2

This meeting achieves the milestone of Formation of Working Groups for the two sub-tasks.

Decision of subgroup composition

*Procedures for enabling the emergence and launching of collaborative R&D in a sustainable way*

*Common Methodology for project scientific and technical evaluation and for their costing*

Task lead to Deliverable 4.2 R&D Project Access Report due Dec 2012

### 16:30 Preparation of the mid-Term General Meeting in Madrid (12-15 June) AOB

### **Information**

The easiest (and quickest) way to reach LASA from Linate airport is via Taxi (15-20€). Please join the queue at the airport and don't follow drivers offering private taxi services, as they are considerably more expensive.

If you stay overnight on Wednesday and can get the Milano subway, exit at the Udine stop (M2, green line). There is a short (5 m) taxi drive to the laboratory. Taxi stand is outside the metro. If you warn me at my mobile (+393387861598) I can try to arrange transport with our cars.

Paolo Pierini, February 10 2012