

Meeting of the TIARA Steering Committee
20/10/2011 (CERN, Geneva)

The meeting will start Thursday October 20th at 10:00am and should end at 17:00 at the latest. The venue of the meeting is the room [60/2-023](#) at CERN.

If you don't already have a CERN badge to enter CERN, Nathalie Gouriou (Nathalie.gouriou@cern.ch) can take care of requesting one for you. **Please inform her directly that you need a badge.** You will then get it at the entrance (building 33) when arriving at CERN.

It is very important to be present at the meeting. However an audio connection will also be foreseen to allow for last minutes unforeseen difficulties.

Number to call +41 22 767 7000

Conference reference: TIARA

Reservation name: Aleksan

Draft Agenda

Start of meeting

- 10:00** **Welcome (R. Aleksan)**

- 10:05** **Approval of agenda (All)**

- 10:10** **General information from the coordinator (R. Aleksan)**
 - *Status deliverables and milestones*
 - *Discussion (All)*

- 10:30** **Status report from WP coordinators**
 - *Technical WPs (20mn each)*
 - *WP6 Y. Papaphilippou*
 - *WP7 (K. Long)*
 - *WP8 (M. Biagini)*
 - *WP9 (S. Bousson)*
 - *Organizational WPs (20mn each)*
 - *WP3 (A. Unnervik)*
 - *WP4 (P. Pierini)*
 - *Discussion (All)*

- 12:30** **Lunch**

- 14:00** **Status report from WP coordinators (cont'd)**
 - *Organizational WPs (20mn each) (cont'd)*
 - *WP5 (P. Burrows)*
 - *WP2 (R. Aleksan)*
 - *Discussion (All)*

- 15:00** **Preparation of the Governing Council**
 - *Agenda of the meeting*
 - *Format of the presentations*

- *Logistics*

16:00 **Logistics + CDO (C. Tanguy)**

- *Web site*
- *Documentation database*
- *Status of brochure*
- ...

16:30 **Relation with industry**

- *Status of contacts with industry (A. Unnervik)*
- *Actions to be planned in 2012 (All)*

16:50 **AOB**

- *Next SC meeting*
- ...

17:00 **Adjourn**