

**Meeting of the TIARA Steering Committee**  
**7/10//2013 (CERN, Geneva)**

The meeting will start Monday October 7<sup>th</sup> at 10:00am and should end at 17:00 at the latest. The venue of the meeting is the room 60/2-2023 at CERN.

If you don't already have a CERN badge to enter CERN, Nathalie Gouriou ([Nathalie.gouriou@cern.ch](mailto:Nathalie.gouriou@cern.ch)) can take care of requesting one for you. **Please inform her directly that you need a badge.** You will then get it at the entrance (building 33) when arriving at CERN.

It is very important to be present at the meeting. However an audio connection will also be foreseen to allow for last minutes unforeseen difficulties.

**Number to call +41 22 767 7000**

**Conference reference: TIARA**

**Reservation name: Aleksan**

**Draft Agenda**

Start of meeting

- 10:00 Welcome (R. Aleksan)**
  
- 10:05 Approval of agenda (All)**
  
- 10:10 Approval of Minutes of May 21 (All)**
  
- 10:15 General information (R. Aleksan)**
  - *H2020*
  - *Status deliverables and milestones*
  - *Biannual Report*
  - *Discussion (All)*
  
- 10:35 Status report from WP coordinators**
  - *Technical and Organizational WPs (20mn each)*
    - *WP6 Y. Papaphilippou*
    - *WP7 (K. Ronald/K. Long)*
    - *WP8 (M. Biagini)*
    - *WP9 (S. Bousson)*
    - *WP5 (P. Burrows)*
  - *Discussion (All)*
  
- 12:30 Lunch**
  
- 14:00 Status report from WP coordinators (cont'd)**
  - *Organizational and Technical WPs (20mn each) (cont'd)*
    - *WP4 (P. Pierini)*
    - *WP3 (A. Unnervik)*
    - *WP2 (R. Aleksan)*
  - *Discussion (All)*

- 15:10**    **General Meeting**
- *Agenda*
  - *WP report*
  - *Highlight talks*
  - *Governing Council*
- 15:50**    **CDO (C. Tanguy)**
- *Status of brochure and related website*
  - *Newsletter*
  - *Advertising material*
  - ...
- 16:05**    **Report of the survey realized at the "TIARA Industry Workshop on RF Generation and Distribution for Accelerators" in Uppsala (C. Tanguy)**
- 16:20**    **AOB**
- *Next SC meeting (All)*
  - *FCC (R. Aleksan)*
  - ...
- 16:30**    **Adjourn**